

Introduction to Mistake-Proofing Course Objectives

- Understand the mistake-proofing mindset and the goal of mistake-proofing.
- Recognize why errors are made.
- Learn the language of mistake-proofing.
- Recognize mistake-proofing solutions in everyday life and use these solutions as triggers for ideas to mistake-proof your processes.
- See the value of improving processes so that mistakes are prevented instead of relying on inspection to find mistakes.
- Be familiar with the 4 mistake-proofing effects, 2 forms of outcomes and 8 types of mistake-proofing solutions.
- Identify the five process input elements that exist in any process.
- Be acquainted with basic root cause analysis tools needed for mistake-proofing solutions.
- Be aware of how to assess potential solutions to determine if they are practical, feasible, cost-effective, robust and sustainable.